

DEPARTMENT OF HEALTH SERVICES

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(916) 657-1460

March 27, 1996

PPL No. 96-001

All County Medi-Cal Administrative Activities
Coordinators
Targeted Case Management Coordinators
Advisory Committee Members

MEDI-CAL ADMINISTRATIVE ACTIVITIES/TARGETED CASE MANAGEMENT
POLICY AND PROCEDURE LETTERS

The purpose of this transmittal is to notify all county Medi-Cal Administrative Activities (MAA)/Targeted Case Management (TCM) Coordinators of a new notification process to address statewide MAA/TCM policy and procedural issues.

The Department of Health Services (DHS) recognizes the need to clarify program participation requirements and ensure consistency within the program, as well as provide technical assistance in program implementation and to establish a mechanism to transmit important program information, such as preparing TCM cost reports, MAA claiming plans, time surveys and billing invoices. These letters will also respond to inquiries from the Host County Liaison and Local Governmental Agencies (LGAs). DHS will begin issuing MAA and TCM Policy and Procedure Letters (PPL) commencing April 1, 1996. Each PPL will be prepared and issued by the Medi-Cal Benefits Branch. PPLs will be distributed to all LGAs, Advisory Committee Members and the Host County Liaison.


As with this transmittal, all PPLs will be assigned a unique control number located in the upper right hand corner of the transmittal. The assigned PPL number will reflect the current calendar-year and a unique sequential number. Each PPL will identify the program it affects along with a policy effective date. It will be the responsibility of each MAA/TCM Coordinator to retain a copy of this notification and ensure the information contained in each PPL is immediately distributed to affected program personnel within each jurisdiction.

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Please submit MAA/TCM issues for policy consideration, to DHS via the Host County Liaison. If you have any questions regarding the PPL notification process, please contact Cecilia Kelley of the Patient Access Unit at (916) 657-0566.

Sincerely,



Darryl Nixon, Chief
Medi-Cal Benefits Branch

cc: Cathleen Gentry
Host County Liaison
455 Pine Avenue
Half Moon Bay, CA 94019

Targeted Case Management	<u> x </u>
Medi-Cal Administrative Activities:	<u> x </u>
Policy Effective Date: April 1, 1996	
Contact Person: Cecilia Kelley (916)657-0566	
Policy Reference: N/A	